



Puckapunyal and District Neighbourhood Centre 4 September 2020 Minutes

Present	Apology	Name		Position
X	<input type="checkbox"/>	Erin Gillies	EG	President
X	<input type="checkbox"/>	Hayley Siddle	HS	Vice president
X	<input type="checkbox"/>	Jaime Farrell	JF	Secretary
X	<input type="checkbox"/>	Kali Brown	KB	General
X	<input type="checkbox"/>	Jennifer Greenwood	JG	General
X	<input type="checkbox"/>	Cassandra Sage	CS	General
x	<input type="checkbox"/>	Megan Young	MY	General
<input type="checkbox"/>	X	David Bergman	DB	Men's shed
X	<input type="checkbox"/>	Deb Kaak	DK	Coordinator
X	<input type="checkbox"/>	Kristy Smith	KS	Admin Assistant
X	<input type="checkbox"/>	Kerri Newnham	KN	Book Keeper
<input type="checkbox"/>	X	Cally Swalue	CA	Little Footsteps
<input type="checkbox"/>	X	Janine Lyon	JL	Little Footsteps

Previous Minutes	Moved	Second
Meeting started at 1900		
Please note this is a virtual meeting via Zoom.		
Please ensure your microphone is muted when you are not speaking/asking a question.		
1	President	
	President's Report (attached) Plans/ideas/task for remainder of 2020 (attached)	CS/HS
2	Coordinator	Coordinator's report only
	Coordinator's Report (attached) P&L (attached x 2) – August, June, & May reports were not included for some reason. P&L will be reviewed by committee within the next 24 hours and will be motioned/seconded tomorrow (8 September) evening via Messenger at 1900.	KB/HS
3	Centre Specific and Special Events	
	Turkey Trot, funding and approval - moved CS/ seconded HS Phone for Centre – moved JF/seconded CS Audit/Accountant – new accountant hired as the one previously hired was not doing his job. Halloween – we will determine course of action and amount of involvement pending COVID restrictions AGM Plans - slated for beginning of November, pending COVID restrictions parkrun – administration side is moving ahead so that once COVID restrictions ease, all that will need to be done is marking the course. There is a new Pucka Facebook running group – hopeful that there are interested parties within the group that will help kick off parkrun. Hoping for the first run to be either 21 or 28 November (Saturday before or after the Turkey Trot)	CS/HS
4	Little Footsteps	Hose Approval
	Request to purchase new retractable hose and new chicken pen - Chicken pen/coup will be reassessed at a later date, pending decision on the outdoor play area extension and what the code/regulations are for having chickens at a childcare facility.	JF/EG
5	Op Shop & Toy Library	
	Switching over stock from winter to summer <ul style="list-style-type: none"> - will need to pay attention to restrictions in order to do change over prior to opening again - request update on work requests for mold and water damage on ceiling – needs to be reassessed 	JF/HS
6	Social	
	none	
7	Youth Programs and Other Activities (Lego club, Art Class, etc)	
	none	

8	General Business	
	none	

Next Meeting : TBD

Meeting closed at 1955.